

# KOICA-YONSEI Master's Degree Program in Health Policy and Financing Capacity Building

February 4, 2026 – June 28, 2027

Seoul, Republic of Korea



Korea International Cooperation Agency



연세대학교 보건대학원  
Graduate School of Public Health,  
Yonsei University

***\*We strongly recommend that applicants carefully review and adhere to the instructions provided in the Program Information.***

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**★ IMPORTANT NOTICE from KOICA**

The 2025 KOICA Master's Degree Program application process consists of two main stages:

**(1) KOICA Selection and (2) Institution (University) Selection.**

The first round involves the KOICA Selection, where applicants are recommended by their country's relevant government. The application process will take place at the KOICA office in your country, or in the case of countries without a KOICA office, at an affiliated KOICA office or the Embassy of the Republic of Korea. Detailed eligibility criteria and procedures can be found in **the KOICA Scholarship Program Application Guidelines** (hereinafter KOICA Guidelines).

The second round is the Institution (University) Round, which is the university selection process. Only those who pass the KOICA Selection can apply to universities. The list of successful KOICA Selection candidates will be forwarded to the universities that the applicants applied to. Each university will conduct its own selection process, including document review, local health check-ups, and interviews (or/and exam), based on their specific admission requirements. Those who have been finally accepted at the university stage are required to submit original documents to the KOICA overseas office/Korean Embassy.

**This Program Information (hereinafter PI) serves as a guide for the second round, the Institution (University) Selection.**

Before you proceed with your application, we kindly request that you carefully review and comprehend the guidelines outlined in both the **KOICA Guidelines** and **Program Information(PI)**. **It is essential to note that the responsibility for any inaccuracies in the information provided rests with the applicant.** Additionally, please be mindful that each university may have unique selection procedures, document submission requirements, and deadlines. Therefore, we recommend you to pay close attention to these specific details during the application process.

Lastly, please note that the schedule may be subject to changes depending on KOICA/Institution circumstances. Any updates will be announced on the KOICA CIAT website (<https://www.koica.go.kr/sites/ciat/index.do>). Regularly check the website for the latest information. For any inquiries, please refer to Section **VIII.CONTACTS** and contact us accordingly.

<b>① KOICA Round</b> Conducted by KOICA overseas Office (Korean Embassy)	
July 2025	Submission of Application (via KOICA overseas Office/Korean Embassy e-mail)
	Document Screening
	On-site Interview
	First Round Result
<b>② INSTITUTION(University) Round (Only for those who pass the first Round)</b>	
September 2025 to December 2026	Submission of Application Package (via University email/system)
	Document Screening
	Local Health Check-up
	Interview Test of University(or/and Exam/Essay)
	Second Round Result
	Original Document Submission (to KOICA overseas Office/Korean Embassy)

**NOTE: Upon successfully passing the second round of the selection process, candidates who have also cleared the health examination in Korea will be ultimately confirmed as scholarship recipients. Detailed guidance regarding the post-second-round selection process will be provided exclusively to successful candidates.**

# I . PROGRAM OVERVIEW

▣ Program Title: **KOICA-Yonsei Master's Degree Program in Health Policy and Financing Capacity Building**

▣ Duration

- **Pre-Course:** To Be Determined
  
- **Academic Duration:** March 03, 2026 - August 30, 2027 (18 months)  
*In accordance with the university regulations, the diploma will be issued in 2027.*
  
- **Stay Duration:** February 4, 2026 - June 28, 2027 (17 months)  
*During 17 months in Yonsei University, students are strongly recommended to complete their thesis.*

*The schedule is subject to change in accordance with internal circumstance or KOICA's Instruction*

▣ Degree: **Master of Public Health**

(Division: **Health Policy and Financing Capacity Building**)

\* Please note that the course title and the degree title may differ. The degree will be conferred in accordance with the degree title indicated in the PI. (For **KOICA** certificates, the program title will be included.)

▣ Objectives

1. To train public health professionals from developing countries in the field of infectious disease control so that they can manage national policies and health-related programs effectively as well as help set up and implement good health-related policies in their home countries
  
2. To build partnerships with developing countries for the possible expansion of Korean public health institutions into those countries
  
3. To share Korea's experience in infectious disease control and policy-making procedures and even disseminate Korean culture to developing countries

▣ Training Institute: **Graduate School of Public Health, Yonsei University**

▣ Number of Participants: **20 Government Officials**

▣ University Admission Qualification :

1. Applicants who meet the qualifications of KOICA scholarship program
  
2. Applicants must meet one of the two conditions below;

- 1) Non-Korean applicant with Non-Korean parents
- 2) Applicant who has completed his/her entire formal education from elementary to higher education(4-year undergraduate degree)

▣ **Language:** The training is conducted entirely in English, and a high level of English proficiency in reading, writing, speaking, and listening, equivalent to the university-level studies is necessary. (Applicants must submit evidence of their English proficiency.)

▣ **Accommodations: Dormitory of Yonsei University**

(Chejung House, Yonseiro-50, Seodaemun-gu, Seoul 03722)

- Dorm rooms are designed for two people.
- Each person is provided with a desk, a bed, and a wardrobe.
- There are communal washing machines and dryers (fee charged).
- The dormitory cafeteria does not offer halal foods. The dormitory cafeteria menu changes daily.
- Participants can cook their meals in the kitchens outside of the dormitory within Campus (a 5-minute walk from Chejung House).

## II. PROGRAM CONTENTS

### 1. ACADEMIC SCHEDULE

Term	Date	Contents / Remarks
Preparatory Session	2026.2.4	Arrival
	2026.2.5-2026.2.9	KOICA Orientation, Medical Check-up
Pre - Course	2026.2.10-2026.2.27	University Orientation, Pre-Course
Spring Semester (1st semester)	2026.3.3-2026.6.19	
Inter-semester break	2026.6.20-2026.7.26	
Summer Semester (2nd semester)	2026.7.27-2026.8.28	
Fall Semester (3rd semester)	2026.9.1-2026.12.20	
Inter-semester break	2026.12.21-2027.1.24	
Qualification Exam	2027.1.29	
Winter Semester (4th semester)	2027.1.25-2027.2.26	
Spring Semester (5th semester)	2027.3.2-2027.6.18	
Wrap-up Session	2027.4.5-2027.4.16	Preliminary Defense Presentation
	2027.5.17-2027.5.28	Final Defense Presentation
	2027.6.24	Graduation Ceremony
	2027.6.25-2027.6.28	Departure

\*The above schedule is subject to change.

\*\*A detailed Program Schedule will be provided upon arrival.

\*\*\*Arrival in Korea & KOICA orientation (offline) / The schedule above is tentative.

## 2. CURRICULUM

### 1) Curriculum & Credits

- The credits required to complete the Master's program: 32 credits

Type	Type	Course Title
Pre-Course (0)	Required (0)	- Korean Language Class (Non-credit) - Campus tour and trainee life education (Safety, Sexual Harassment Prevention, etc.)
Fall Semester (1st) (9)	Required (8)	- Introduction to Public Health (2) - Biostatistics (2) - Research Methodology (2) - Health Economics (2)
	Electives (1)	- Public Health Practicum I (1)
Winter Semester (2nd) (7)	Required (4)	- Epidemiology (2) - Health Policy (2)
	Electives (3)	- Introduction to GHSA (2) - Action Plan & Portfolio (1)
Spring Semester (3rd) (9)	Required (4)	- Thesis Writing I (2) - Global Health Policy & Review (2)
	Electives (5)	- Public Health Service Planning & Evaluation (2) - Economic Analysis of Health Policy (2) - Public Health Practicum II (1)
Summer Semester (4th) (7)	Required (0)	<b>Qualification Exam (0)</b>
	Electives (7)	- Health Financing & UHC (2) - Accounting & Financial Management for Healthcare Institutions (2) - Health Project Development & ODA (2) - Research Paper Writing in English (1)
Fall Semester (5th) (6)	Required (4)	- Thesis Writing II (4)
	Electives (2)	- Health Care Law and Ethics (2)

\* The above curriculum is subject to change.

## **2) Graduation Requirements**

- To graduate, students must complete 32 credits, earn a cumulative GPA higher than or equal to 3.0 (B0), and pass the qualification examination for graduation.
- All students must take the following subjects as mandatory: 'Introduction to Public Health', 'Epidemiology', 'Biostatistics', 'Research Methodology', 'Thesis Writing I' and 'Thesis Writing II'.

## **3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)**

**1) Field trip** – Once a month during the first three semesters of this program, from first (fall) semester to the third (summer) semester: Gyeongbokgung Palace, Demilitarized Zone(DMZ), Bukchon Hanok (Korean Traditional) Village, National Gugak Center, etc.

\*The places are subject to change.

**2) Industrial Visit** – At least six times during this program: MicoBioMed, International Vaccine Institute(IVI), Health Insurance Review and Assessment Service(HIRA), Korea Human Resource Development Institute for Health and Welfare(KOHI), etc.

\*The places are subject to change.

**3) Workshops** – Several workshops will be available during this program: Student-Alumni Workshop Event, Academic Conferences/Forums, Library Workshop (Lecture on useful database and tools for your research), Graduate School of Public Health Workshop(hiking), etc.

**4) Other Extracurricular Activities** – At least two activities during this program: Korean Language Class, Lecture on Understanding Religion, Race, and Culture, etc.

## III. TRAINING INSTITUTE

### 1. GENERAL INFORMATION

#### 1) About the University

- The Graduate School of Public Health (GSPH), Yonsei University has taken long strides as an institute for public health education since its foundation in 1977. The number of students was 20 at the time of foundation. As of September 2023, it has 381 students who are enrolled for an M.P.H. degree. Yonsei GSPH has 12 different majors that cover basic courses in public health.

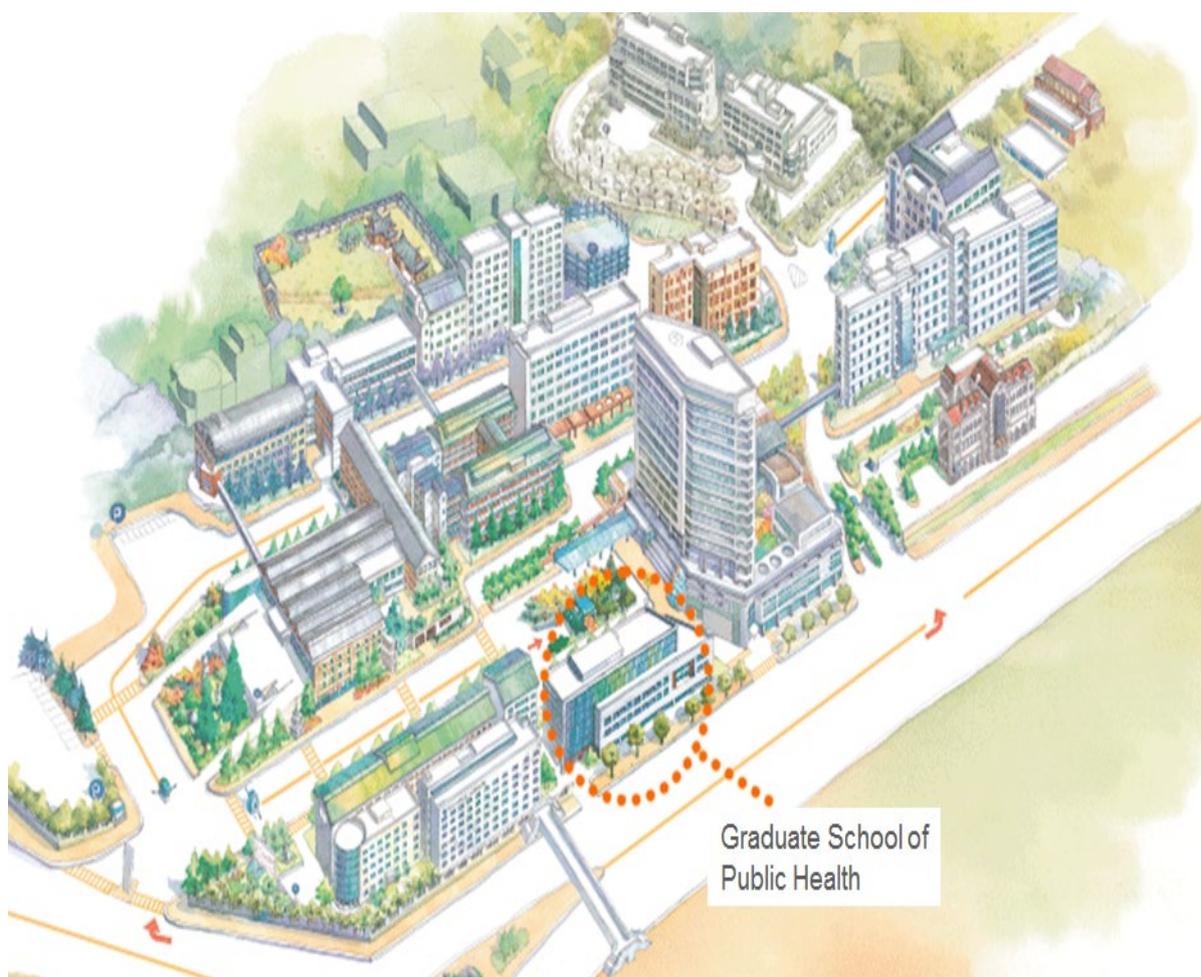


Figure 1. Campus Map of Yonsei GSPH (Seoul Campus)

### **- Majors in Yonsei GSPH**

- Healthcare Management
- Health Policy & Management
- Global Health
- Public Health Law & Ethics
- Epidemiology
- Health Promotion & Education
- Health Informatics & Biostatistics
- Occupational Health
- Environmental Health
- Health Policy and Financing
- Infectious Disease Control
- Global Health Security

### **- Growth to Globalization**

Along with academic achievements over the past 40 years, the Graduate School of Public Health (GSPH), Yonsei University continues to keep pace with global public health trends. GSPH has been operating the International Cyber University for Health (ICUH). ICUH serves as the educational focal point for the provision of public health education in the Asia-Pacific region in collaboration with the Asia-Pacific Academic Consortium for Public Health (APACPH). ICUH was established on May 3, 2004. By the end of the 2012 Spring semester, a total of 48 courses had been offered to 1,140 students by 32 faculties from the member universities using the e-learning system at Yonsei University.

GSPH has also successfully held the 43<sup>rd</sup> APACPH Conference in 2011 as a member university of APACPH. In August 2017, GSPH hosted the 49<sup>th</sup> APACPH. Together with other domestic and overseas activities, GSPH strives to offer the best public health courses.

### **- University Administrations**

- |                       |                       |
|-----------------------|-----------------------|
| · Dean of GSPH        | Prof. Chung Mo Nam    |
| · Department Chair    | Prof. Whiejong M. Han |
| · Academic Advisor    | Prof. Sunjoo Kang     |
| · Program Coordinator | TBA                   |

**2) Homepage: <http://gsph.yonsei.ac.kr/en/>**

## 2. ACCOMMODATION

※ Details regarding the dormitory are subject to potential changes

### 1) University Dormitory (Chejung House & Muak Dormitory)

- Yonsei University strives to help students enjoy the best of their residential life in Korea by ensuring security and living convenience. Students will stay at University dormitory, either Chejung House or Muak Dormitory.
- Chejung House is located only a few feet away from the main building of Graduate School of Public Health, Yonsei University.
- Muak dorm is located a little bit far from the GSPH building, but it only takes about 5 minutes to Muak dormitory by University shuttle bus from Baekyang Hall, Yonsei University.



Figure 2. Chejung House (near East Gate)



Figure 3. Muak Dormitory (near North Gate)



Living Figure 4. University Shuttle Bus

#### Conditions: Chejung House

- Double occupancy
- The room includes: Bed, Desk, Bookshelf, Closet, Restroom, Shower room, and Refrigerator.
- Communal Area (Sharing): Lobby, Student lounge, Study room, Laundry room, Mail room, Fitness center, Table tennis room, Convenience store, Cafeteria, 24/7 security office, Kitchen\*, Woori bank ATM, etc.

\* Kitchen is outside the dorm, in other buildings of the university, SK Global House and Institute of Continuing Education for The Future (ICEF) (10-minute walk from Chejung House)

#### - Living Conditions: Muak Dormitory

- Double occupancy
- The room includes: Bed, Desk, Bookshelf, Closet, and Refrigerator.

- Communal Area (Sharing): Restroom, Shower room, Lobby, Student lounge, Study room, Laundry room, Fitness center, Convenience store, Cafeteria\*, Laundry service\*, 24/7 security office, Kitchen\*\*, Woori bank ATM\*\*\*, etc.

\*Cafeteria and Laundry service desk are located in the Muak dorm #2. (Fee charged)

\*\* Kitchens are available both inside and outside the dorm. Outside the dorm, kitchens are located in SK Global House and Institute of Continuing Education for The Future (ICEF).

\*\*\* Woori bank ATM is located in Muak dorm #2 and #4.



Figure 5. Student's Room in Chejung House\*

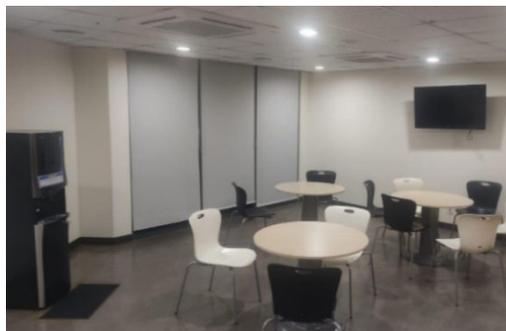


Figure 6. Student Lounge in Chejung House\*

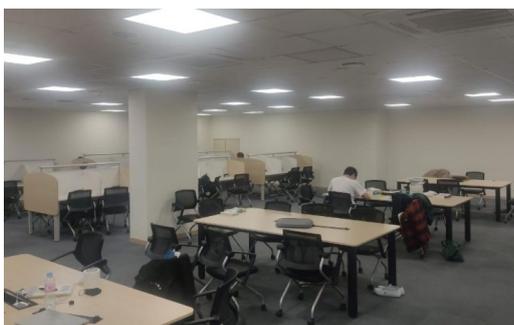


Figure 7. Study Room in Chejung House\*



Figure 8. Fitness Center in Chejung House\*



Figure 9. Cafeteria in Muak Dorm\*

\*Conditions are similar in Chejung House and Muak Dorm



Figure 10. Laundry Service Desk in Muak Dorm



Figure 11. Shower Room in Muak Dorm



Figure 12. Kitchen in Muak Dorm



Figure 13. Kitchen in the ICEFF

### 3. OTHER INFORMATION

#### 1) Lecture Room

- The lecture rooms are located on the 2nd and 3rd floors of the GSPH building. A computer, microphone, projector, and air conditioner are placed in each room.



Figure 15. Lecture Hall

#### 2) Library

- (GSPH Library) The library is open to all students of the Graduate School of Public Health and is located on the 3rd floor of GSPH building. It provides not only a wide range of books and study tables but also computers for internet search. There are a wide range of study tables and enough electrical outlets to charge electric devices.

- (The Central and Yonsei-Samsung Libraries) *Figure 16. Lecture Room* All students of Yonsei university are able to use the central library using their Yonsei Student ID card. The library has 5 floors above ground with a roof floor and one basement floor. Information Commons, located on the 2nd floor of Yonsei Samsung Library, provides many services and amenities including the Collaborative Booth, Digital Library Search, Writing/Editing, Internet PCs, Laptop Area, and seats for individuals with disabilities.



Figure 17. GSPH Library



Figure 18. Central Library

### 3) Cafeterias on Campus

- The student cafeteria serves Korean traditional and international dishes three times a day (breakfast, lunch, dinner).
- Besides the cafeterias, there are coffee shops all students can use.



Figure 20. Cafeteria (2F, GSPH Building)



Figure 19. Cafeteria (1F, Student Union Building)

### 4) Bookstore

- Students can purchase textbooks that are needed in classes at the bookstore, located on the B1 floor of the Student Union Building. It is a good idea to ask your professors which books are essential for class.



Figure 21. Bookstore (B1, The commons)

### 5) Woori Bank

- A branch of Woori Bank is located inside the B1 floor of the Student Union Building.

### 6) Post Office

- Students can send packages to their country using the Post Office, B1 floor of Student Union Building.

### 7) Student Health Service Center

- The Student Health Care Center is on the 2nd floor of the Student Union Building. It provides medication for minor illnesses and injuries. There is a nominal fee for the purchase of medication.



Figure 22. Health Service Center Website

### 8) Global One-Stop Service Center (Office of International Affairs)

- The Global One-Stop Service Center (GOSC) is established to support the international students at Yonsei University. It will be operating a visa agency service (group application) to do Foreigner Registration for international students when the new semester begins.

### 9) Medical Facilities around Campus

Type	Medical Facility	Location	Business Hour	Phone Number
General	Severance Hospital Int'l Healthcare Center	50-1 Yonsei-ro, Seodaemun-gu, Seoul [Sinchon Station Exit 3 (Line 2)]	Weekdays 09:00-12:00, 14:00-16:00 Saturday 09:00-12:00	02-2228-5800 (Appointment Required)
	Sinchon Yonsei Hospital	110, Seogang-ro, Mapo-gu, Seoul [Sinchon Station Exit 7]	Weekdays 08:30-17:00 (Lunch Break 12:30-13:30) Saturday 08:30-12:30	02-337-7582
Orthopedics	Yonsei Su Orthopedic	68 Sinchon-ro, Mapo-gu, Seoul [Sinchon Station Exit 8]	Weekdays 09:00-18:30 (Lunch Break 13:00-14:00) Saturday 09:00-13:00	02-332-1320
Internal Medicine	Yonsei Ihyencheol Internal Medicine	57-39 Nogosandong, Mapo-gu, Seoul [Sinchon Station Exit 7]	Weekdays 08:30-17:00 (Lunch Break 12:30-13:30) Saturday 08:30-12:30	02-337-7570
Otolaryngology	Kim Sungjun ENT Clinic	92, Sinchon-ro, Mapo-gu, Seoul [Sinchon Station Exit 8]	Weekdays 09:00-21:00 (Lunch Break 13:00-14:00) Saturday 09:00-15:00	02-332-8887
	Shinchon Yonsei ENT Clinic	88, Sinchon-ro, Mapo-gu, Seoul	Weekdays 10:00~17:30 (Lunch break 12:50~14:30) Saturday 10:00~13:00	02-332-0927
Dental	LA Yonsei Dental Clinic	109 Sinchon-ro, Seodaemun-gu, Seoul	Weekdays 09:30~18:00 (Lunch Break 12:30~14:30) Saturday 09:30~13:00	02-363-2080
Dermatology	Yonseistar Dermatology	72-12 Changsheondong, Seodaemun-gu, Seoul	Weekdays 09:00-20:00 (Lunch Break 13:00-14:00) Saturday 09:00-15:00	02-332-00923
Ophthalmology	Sinchon Kim Ophthalmology	49-48 Nogosandong, Mapo-gu, Seoul [Sinchon Station Exit 8]	Weekdays 09:00~18:00 Saturday 09:00~13:00	02-332-2972

<b>Community Health Center</b>	<b>Seodaemun-gu Community Health Center</b>	242 Yeonhui-ro, Yeonhui-dong, Seodaemun-gu, Seoul	<b>Weekdays 09:00~18:00</b>	<b>1339 (COVID-19 Screening Center)</b>
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➤ National Health Insurance Payment

- As of 2023, all students are automatically enrolled to Korean National Health Insurance.

**10) Closest Subway Station (Line 2 Sinchon Station, 15-minute walk)**

- You can find Yonsei University Main Entrance gate and Severance Hospital right next to the main entrance.
- Follow the Severance Hospital route and you can find the College of Medicine Building which is connected to the Graduate School of Public Health Building, Yonsei University.



Figure 23. Map of Sinchon Subway Station

**11) General Student Service**

➤ Buddy Program

- Buddy (Mentor-Mentee) Program is offered during the first semester of this program to assist students to adjust to new environment at the Graduate School of Public Health, Yonsei University, and Korea. One international student will be paired up with one Korean student, and Korean mentor will be responsible for helping the students to cope with new environment.

<Buddy Program Guideline>

- a. Students must respect each other and communicate and meet only daytime.
- b. Students must respect and try to understand each other's culture, language, and background.
- c. Students must keep their personal space and maintain healthy communication.
- d. If there is any problem or issue between mentor-mentee that is difficult to solve by yourselves, students must contact the program coordinator accordingly.

\*It may be cancelled/postponed considering the government COVID-19 guideline.

➤ LearnUS

- It is an online learning platform at Yonsei University. LearnUS stands for 'Learning Ubiquitous Square' and offers online educational contents, including 'Professional Programs', 'Open Programs', 'International Programs', and 'Degree Programs'. Students can check their class materials and submit assignments via LearnUS, and they can download class materials of past courses they have taken. It also offers 'Gender Based Violence Prevention Education' for international students, English Non-degree course.

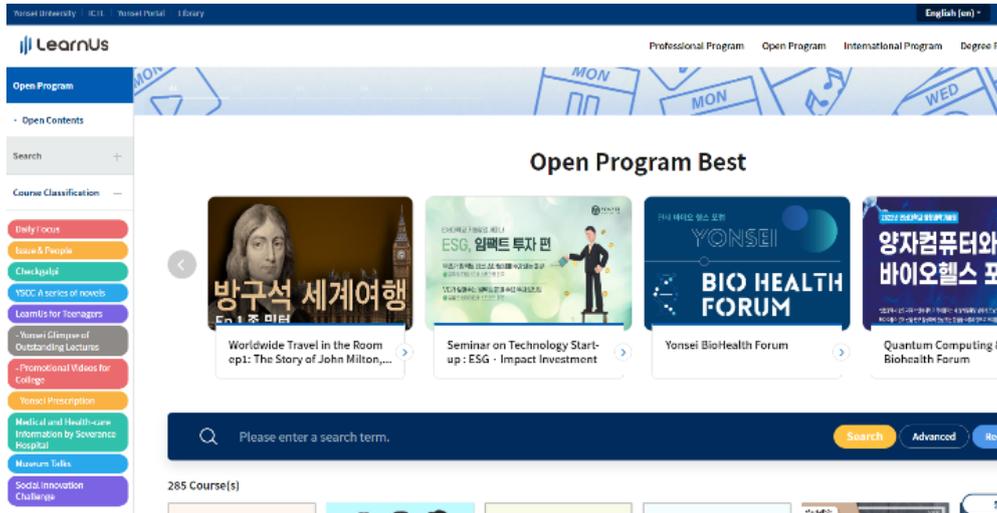


Figure 24. LearnUS Website



Figure 25. LearnUS Building

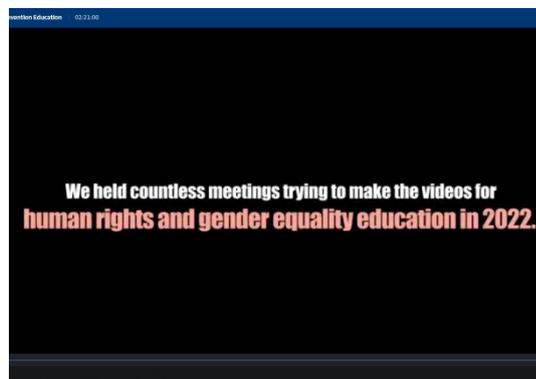


Figure 26. Violence Prevention Education Video

➤ Student ID Card

- All degree program students will get a student ID card for entering school gates, libraries, etc. This can be used as a Woori bank check card as well. Students have to fill in an application form for a student ID card with the help of the program staff and it takes 7~10 days to issue it.

➤ Computer & Internet access

- Due to security issues, internet access is not provided by the university. Students are advised to use computers in the library for research and information searching. Students are required to log onto the computer using the given password.

## **12) Leadership Opportunities for Students**

- This program encourages every student to take on leadership role and all students will take at least one of the roles for one semester. This program offers many different opportunities to take leadership positions, such as Student president, Kitchen admin, Field-trip leader, and SNS manager.
- Each year, Graduate School of Public Health, Yonsei University, recognizes and celebrates our alumni who have excelled in their field after graduation. Outstanding alumni will be awarded with "Yonsei Public Health Young Leadership Award".

## IV. ACADEMIC REGULATIONS

### 1. Attendance and Absenteeism

Students are expected to attend all of the classes he/she has registered for each semester. Any student who, without a good reason, has failed to attend class for at least one-thirds of the total class hours shall automatically be graded F.

1) If a student is absent for any of the reasons below, the student must notify either the department chair or academic advisor and get an approval in advance, and must submit documentary evidence within 7 days of occurrence (to be considered as 'no absence'):

- Death of an immediate family member (grandparents, parents, siblings) or equivalent circumstance

· The period in which attendance can be approved:

① Parents: 5 days

② Grandparents: 2 days

③ Siblings: 1 day

2) In the event a student is absent for any of the reasons below, attendance can be approved (considered as 'no absence') according to the chair professor's discretion, if documentary evidence, report, or assignment is submitted or online education is completed:

- Academic planning, field-trip, on-location training, etc.

- Participation in seminars or conferences (including international ones) as approved by the department chair.

- Other events as approved by the department chair.

3) In the event of student's illness or emergency situations, students who will be absent for less than seven days (including holidays and weekend days) need to submit a written notification of such absence to the Dean of the Graduate School. For absences longer than seven days, students must submit a written diagnosis by a physician.

4) Temporary leave during the semester is not allowed. Exceptions will be made only for inevitable reasons, such as the death of an immediate family, and a prior approval from the chair of the department of Global Health and Disease Control, Graduate School of Public Health, Yonsei University and KOICA must be obtained. Temporary leave during vacation is only allowed with understandable reasons and he/she must request approval from the academic advisor a month ahead of his/her leave.

### 2. Must reside in dormitory

- Students must reside in designated accommodation, while they are enrolled in the program.

- The rooms are designed for two people.

- Living off-campus is not allowed.

\* If a fellow stays in external accommodations due to personal responsibility, separate KOICA support will not be provided.

### 3. Must abide by residency regulations

- A student who violates residency regulations will be evicted from the dormitory and he/she must return to his/her country immediately.
- Students are expected to fully abide by Kitchen Operation Guideline & Policy Agreement terms and conditions when using the kitchen (outside of the dormitory).

#### <RESIDENCY REGULATIONS>

##### ➤ General regulation

Students should abide by the entry time: Even though dorm will be open until 2:00 am, students are strongly encouraged to return to their dorm by 10 p.m. for safety reasons.

- Open from 5:00am, Closed between 2:00am to 5:00am (Curfew hours).

##### ➤ Before Entering the dormitory, required documents are as follows

1. Dormitory Regulation consent form
  2. Health Checkup Result including the Chest X-ray Result (at local health-checkup result)
  3. COVID-19 tested Negative with COVID self-test kit (within 24 hours)  
(The test items are subject to change)
  4. Entry Confirmation (Received when entering Korea)
- \*There might be some additional document required by university.

##### ➤ Rights, obligations and responsibilities of the resident

###### A. Entrance (room) Card

1. Dormitory gives Residents the entrance card.
2. Residents should bear the card always, in case when the officials ask them to show the entrance card.
3. Residents should pay certain fees to re-issue the entrance card.
4. Sharing the card with other residents or non-residents are strictly prohibited.

**B. Dormitory Fee for double room is completely covered by the Graduate School of Public Health.**

###### C. Prohibited Actions and penalty

The Committee member of the dormitory can take measures below to the student.

1. Warning against the student with more than 5 penalty points.
2. Students who have been penalized twice with the same prohibited activities or committed prohibited activities cases 1 to 5.

**D. Authorized Housing personnel may enter student rooms for normal inspection and maintenance purposes.**

###### E. Indemnification

1. Residents will be charged for any damage and/or loss of dormitory property and room amenities.

**F. Fire prevention and Cleaning**

1. Residents are responsible for preventing fire and cleaning up the room and cleaning up the communal area after use.

2. Residents should separate the garbage at the designated place on each floor.

**G. Use of Electric Devices**

Using Electric Devices are only permitted in the circumstances below.

1. Electronic razor and the hair dryer are allowed in the dormitory room.

2. PC or Laptop is permitted in the room or at the study room.

3. Residents are allowed to iron their clothes only at the laundry room

**H. Room Security**

1. Residents should not store valuables in the dormitory.

2. When leaving the room, residents should lock the door.

3. All financial loss because of neglecting the article 1 and 2 are responsible for themselves.

**I. Gatherings**

1. Residents are allowed to have a gathering at a designated place such as the lobby or student lounge between 9 am to 10 pm.

#### 4. Examinations and Grade Evaluations

- A cumulative grade point average of at least B0 (3.0) is required for graduation.
- A minimum grade of C- (1.7) is required to earn credits.
- Grade F or below will not be acknowledged as a passing grade.

##### - Regular Exams and Make-up Exams

- Regular Exams: Mid-term (7th to 8th week of semester), Finals (last two weeks of semester)
- All students must strictly abide by exam measures announced by the exam director (ex. must submit exam papers within the exam hours)
- Make-up Exams: If a student cannot sit for an exam due to military service, illness, or any other emergency, the student must notify the faculty before the test date and obtain the Graduate School Dean's approval to sit for the exam at another time.

##### - Qualifications to Sit for an Exam

- Any student who, without good reason, has failed to attend class for at least one-third of the total class hours shall be prohibited from sitting for the exam. In the event of an illness or emergency, students need to provide a written explanation for their absence.

##### - Scholastic Performance Evaluation Method

- Scholastic performance will be based on a 100-point scale for each course registered. Grades will be based on classroom performance (presentations, attendance) and test performance (mid-term and final exams).
- Grades will be calculated on a curve as follows:
- A+: 20% of the students in the class

##### <Criterion>

Grade	100-point scale	Grade Point Average (GPA)	Evaluation
A+	97~100	4.3	Excellent
A0	94~96	4.0	
A-	90~93	3.7	
B+	87~89	3.3	Good
B0	84~86	3.0	
B-	80~83	2.7	
C+	77~79	2.3	Fair
C0	74~76	2.0	
C-	70~73	1.7	
F	69 or below	0	Poor
I		0	Incomplete
W		0	Withdrawn
P / NP		0	Pass / No Pass

#### 5. Qualification for Graduation

- According to the Academic rules of the school, the Degree is conferred only if the student

has successfully accomplished the requirements below.

**<Regulations on the Degree Conferment>**

**1. "Students who passed the qualification exam"**

- Students who acquired 24 credits can take the qualification exam.
- Those who scored higher than 70 points out of 100 points can pass the qualification exam.

**2. "Students who have registered for more than five semesters"**

- Students have to take five semesters of lectures, including three regular semesters and two seasonal semesters (winter and summer semesters).
- Students can complete up to 9 credits in the regular semesters (Spring and Fall) and 7 credits in seasonal semesters (winter and summer). You must acquire at least 32 credits to obtain a master's degree.

**3. "Students with a CGPA (Cumulative Grade Point Average) of B0 (3.0) or higher"**

- According to the Yonsei University's credit system standard, students should acquire the total CGPA B0 (3.0) or higher out of 4.3 points.

**4. "Students who have completed equal to or more than 32 credits (including thesis I and II courses) and passed the final oral presentation."**

- Mandatory Courses for Graduation: Introduction to Public Health, Epidemiology, Biostatistics, and Research Methodology.
- In addition to thesis, students can opt to meet graduation qualifications according to the other regulations of the Graduate School of Public Health.
- Regarding other graduation requirements, students should consult with research advisor and program director.

## V. PRECAUTIONS

1. **Possibility of Online Program:** According to arising circumstances and public health regulations thereof, the academic program within this PI may be switched online. In accordance with academic regulations of each training institute, blended learning (or hybrid learning, a combination of online and face-to-face learning) may be implemented, including pre-sessions.
  - In principle, even when the academic program is conducted online, participants must be physically present in Korea to participate (cannot participate in the program online from home country or outside Korea).
2. **Early Departure:** Due to various circumstances such as no flights operating or border closures, participants may be required to depart Korea before the program end date.
  - In such cases, part of the academic curriculum, thesis defense, or closing ceremony may be conducted online.
3. **Living Costs:** In principle, costs of living are provided per diem; that is, participants receive living costs per diem based on the actual date of departure.
  - In case of early departure, living costs are received per diem based on the date of early departure, and NOT the anticipated departure date or program end date
4. **Adherence to Entry/Departure Guidelines:** Any additional costs occurring due to the participant's failure to adhere to the entry/departure guidelines are the participant's own responsibility.
5. **Vaccination requirements:** Participants are to individually check with the training institute on whether vaccination is required and prepare accordingly; any disadvantages following are the participant's own responsibility.
  - Example) If the participant fails to provide a proof of a WHO-certified vaccination and cannot check into the university dormitory, the participant will be responsible to find accommodation for him/herself (accommodation fees are supported in the amount corresponding to the dormitory fees).
6. **Check-in to Dormitory:** In principle, dormitory check-in is required of program participants.
7. **Religious meals & personal food preferences:** Religious meals and personal food preferences are not provided during the scholarship program. For further information, check the university guidelines (if necessary, personal fees may be incurred)

**Regulatory Compliance: KOICA SP participants should observe KOICA CIAT Fellows' Guidebook and University's internal rules and regulations, otherwise the participant would lose one's status as a SP participants and a university student.**

## VI. CONTACTS

### 1. CONTACT INFORMATION

#### 1) YONSEI UNIVERSITY

##### ▣ GRADUATE SCHOOL OF PUBLIC HEALTH, YONSEI UNIVERSITY

· **Program Coordinator:** TBA

· Address: Room 307, Global Program Office, Administration Building, 50-1 Yonsei-ro, Seoul, 03722, Republic of Korea

· Yonsei GSPH Official e-mail: [gsphyonsei2021@gmail.com](mailto:gsphyonsei2021@gmail.com)

· Homepage: <https://gsph.yonsei.ac.kr/gsph-en/index.do>

#### 2) **General inquiries regarding the application process**

· E-mail: [koica.sp@koworks.org](mailto:koica.sp@koworks.org)

· Homepage: <http://www.koica.go.kr/sites/ciat/index.do>

**\*The schedule in PI (Program Information) is changeable according to the KOICA and University's Schedule.**